

Chinese Independent Baptist Church
Job Description for

Cantonese Pastor

I. PURPOSE

The purpose of the Cantonese Pastor is to carry out the ministry of spiritual shepherding (I Peter 5:2) in coordination with the entire Pastoral Staff and Deacon Board with special attention to the Cantonese-speaking congregation and emphasis on proclamation of the Scriptures, administrative oversight and ceremonial observances.

II. REPORTING RELATIONSHIP

The Cantonese Pastor is accountable to the Pastoral Staff and Deacon Board.

III. QUALIFICATIONS

- A. Consistent and recognized spiritual maturity along with the characteristic described in I Timothy 3:1-7.
- B. Consistent and recognized exercise of pastoral gifts.
- C. Consistent and recognized call to Pastoral ministry.
- D. A graduate from a Bible believing seminary.
- E. Able to speak and read Chinese (Cantonese)
- F. Five years of pastoral experience.

IV. RESPONSIBILITIES

- A. Expound the Scriptures with special attention to the Cantonese-speaking congregation's worship service.
- B. Teach Sunday School classes.
- C. Recruit and train Sunday School teachers.
- D. Oversee the Cantonese Christian Education ministry for adults.
- E. Oversee fellowship groups from Married Couples and above.
- F. Help coordinate the Daily Vacation Bible School ministry.
- G. Conduct weddings and funeral ceremonies.
- H. Disciple lay leaders.
- I. Carry out ministries of counseling (including pre-marital counseling), exhortation, comfort and visitation.
- J. Build up the church for its part in community outreach and in the task of worldwide evangelism.
- K. Public relation to the community.
- L. Plan the Cantonese Bible and Mission Conferences.
- M. Coordinate between the Cantonese and English speaking ministries.
- N. Oversee administrative needs in coordination with the Pastoral Staff and Deacon Board.
- O. Translation at General Business Meetings or other special meetings.
- P. Perform baptism and communion services.

V. EVENTS

- A. Sunday: Preach and/or teach.
- B. Wednesday: Lead home prayer group.
- C. May: All Church Camp.
- D. June (1 week): Help to coordinate the Vacation Bible School ministry.
- E. November: Help to coordinate the Thanksgiving Dinner program.
- F. December 31: Help to coordinate the Watch Night Service.
- G. Evening Services and other special programs.